



Information and Instructions

Claim for Remission of Taxes in Case of Natural Disasters

Revised Ordinances of Honolulu ("ROH") § 8-4.2

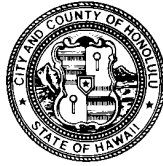
A remission of real property tax is a reduction or refund of the property tax owed or previously paid resulting from damage to a home or land caused by a declared natural disaster. Property taxes are based on the assessed value of the property. Damage may reduce the assessed value and lead to a corresponding reduction in property taxes. This remission of property taxes is a tax adjustment, not an insurance payment. While it reduces the taxes you owe or have paid on buildings and land, it does not reimburse you for the cost of repairs or the loss of personal property.

1. This claim may not be used for relief under other programs.
2. The filing deadline is on or before June 30 of the tax year in which the natural disaster occurred, or within 60 days after the date on which the Mayor declares the natural disaster, whichever is later. A decision will be delivered to confirm approval or denial of the claim.
3. Submit documentation/evidence of damage or destruction:
 - a. Describe the damages to the real property only on the claim (land and buildings or structures).
 - b. Provide supporting documentation (i.e. photos, estimates, insurance documents, etc.) with the claim form.
Note: Personal property such as furniture, vehicles, crops, or equipment are not considered real property. Incomplete documentation may delay or affect your claim.
 - i. We recommend submitting your evidence and supporting documentation with this filing. If you are unable to do so, please ensure that any subsequent submissions are clearly labeled with your name, parcel ID/TMK, and contact details (phone number, mailing address, and email address).
 - ii. These documents should be mailed to an RPAD office or submitted in person by the filing deadline.
4. Please submit the completed claim form:
 - a. A downloadable fillable PDF and an online submission form are both available at <https://realproperty.honolulu.gov/tax-relief-and-forms/miscellaneous-forms/remission-of-taxes-in-case-of-natural-disasters/>
 - b. In person or by mail, to any of the Real Property Assessment Division ("RPAD") offices listed below:
 - i. **Honolulu Office:** 842 Bethel Street, Basement, Honolulu, HI 96813, or
 - ii. **Kapolei Office:** 1000 Ulu'ōhi'a Street, #206, Kapolei, HI 96707
 - c. When mailing, use First-Class, Certified, Registered, or Certificate of Mailing. Include a self-addressed, stamped envelope for a receipted copy.
 - d. Claims cannot be filed by facsimile transmission or by email.
5. If an authorized representative is filing the claim on behalf of the claimant, documentation of authorization must be submitted along with the claim.

Disclaimer: RPAD provides general information regarding real property tax assessments. RPAD does not provide legal or other professional advice. Individuals with specific inquiries regarding ownership, real property tax law, or the appraisal process are encouraged to consult with an attorney or other qualified professional.



Parcel ID (Tax Map Key)



Real Property Assessment Division
Department of Budget and Fiscal Services
City and County of Honolulu
realproperty.honolulu.gov
Phone: (808) 768-3799

Enter 12-digit Parcel ID

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Claimant Name	Phone Number
Property Address	Email Address
Mailing Address (If different from property address) ☐ Check this box if you want to update your mailing address	
Date(s) when damage occurred	Preferred method of contact: ☐ USPS Mail ☐ Email ☐ Phone
How did you hear about this program? ☐ Social Media ☐ Website ☐ Friend/Family ☐ Outreach ☐ Other: _____	

DESCRIPTION OF DAMAGE TO THE REAL PROPERTY (land and buildings or structures only). Do not include personal property such as furniture, equipment, clothing, vehicles, etc. If available, submit supporting documentation such as photographs, repair estimates, insurance claims, etc.

Certification and Acknowledgment

I hereby certify that the information provided in this form and the supporting documents are true and accurate to the best of my knowledge. I understand that any false statements may result in the disapproval of the claim and the imposition of taxes and penalties. I further acknowledge that I have read and followed the instructions for completing this form.

Print Name

Signature

Date

For Tax Year _____

FOR OFFICIAL USE ONLY

Received By: _____ Date Received (post office cancellation mark): _____

Documents Attached: ☐ ☐ Approved _____ % ☐ Disapproved Appraiser Initial _____ Appraiser Code _____