

## Information and Instructions

### Claim for Remission of Taxes in Case of Natural Disasters

#### Revised Ordinances of Honolulu ("ROH") § 8-4.2

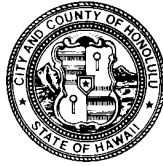
A remission of real property tax is a reduction or refund of the property tax owed or previously paid resulting from damage to a home or land caused by a declared natural disaster. Property taxes are based on the assessed value of the property. Damage may reduce the assessed value and lead to a corresponding reduction in property taxes. This remission of property taxes is a tax adjustment, not an insurance payment. While it reduces the taxes you owe or have paid on buildings and land, it does not reimburse you for the cost of repairs or the loss of personal property.

1. This claim may not be used for relief under other programs.
2. The filing deadline is on or before June 30 of the tax year in which the natural disaster occurred, or within 60 days after the date on which the Mayor declares the natural disaster, whichever is later. A decision will be delivered to confirm approval or denial of the claim.
3. Submit documentation / Evidence of damage or destruction
  - a. Describe the damages to the real property only on the claim (land and buildings or structures).
  - b. Provide supporting documentation (i.e. – photos, estimates, insurance, etc.) with the claim form.  
Note: Personal property belongings such as furniture, vehicles, crops, or equipment are not considered real property. Incomplete documentation may delay or affect your claim.
    - i. We recommend submitting your evidence and supporting documentation with this filing. If you are unable to do so, please ensure that any subsequent submissions are clearly labeled with your name, parcel ID/TMK, and contact details (phone number, mailing address, and email address).
    - ii. These documents should be sent to an RPAD office by mail or submitted in person by the filing deadline.
4. Please submit the completed claim form:
  - a. In person or by mail, to any of the Real Property Assessment Division ("RPAD") offices listed below:  
**Honolulu Office:** 842 Bethel Street, Basement, Honolulu, HI 96813, or  
**Kapolei Office:** 1000 Ulu'ōhi'a Street, #206, Kapolei, HI 96707  
When mailing, use First-Class, Certified, Registered, or Certificate of Mailing. Include a self-addressed, stamped envelope for a receipted copy; or
  - b. A downloadable fillable PDF and an online submission form are both available at <https://realproperty.honolulu.gov/tax-relief-and-forms/miscellaneous-forms/remission-of-taxes-in-case-of-natural-disasters/>
5. Claims cannot be filed by facsimile transmission or via email.

Disclaimer: RPAD provides general information regarding real property tax assessments. RPAD does not provide legal or other professional advice. Individuals with specific inquiries regarding ownership, real property tax law, or the appraisal process are encouraged to consult with an attorney or other qualified professional.



Parcel ID (Tax Map Key)



Real Property Assessment Division  
Department of Budget And Fiscal Services  
City and County of Honolulu  
realproperty.honolulu.gov  
Phone: (808) 768-3799

Enter 12-digit Parcel ID

Claim for Remission of Taxes in Case of Natural Disasters  
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|                                                      |                              |
|------------------------------------------------------|------------------------------|
| Name of Owner(s)                                     | Phone Number                 |
| Property Address                                     | Email Address                |
| Mailing Address (If different from property address) | Date(s) when damage occurred |

DESCRIPTION OF DAMAGE TO THE REAL PROPERTY (land and buildings or structures only); do not include personal property such as furniture, equipment, clothing, vehicles, etc. If available, submit supporting documentation such as photographs, repair estimates, insurance claims, etc.

**Certification and Acknowledgment**

I hereby certify that the information provided in this form and the supporting documents are true and accurate to the best of my knowledge. I understand that any false statements may result in the disapproval of the claim and the imposition of taxes and penalties. I further acknowledge that I have read and followed the instructions for completing this form.

Print Name

Signature

Date

For Tax Year \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Received By: \_\_\_\_\_ Date Received (post office cancellation mark): \_\_\_\_\_

Documents Attached: ☐ ☐ Approved \_\_\_\_\_ % ☐ Disapproved Appraiser Initial \_\_\_\_\_ Appraiser Code \_\_\_\_\_