



Information and Instructions

Claim for Exemption – Homes of Totally Disabled Veterans

Revised Ordinances of Honolulu ("ROH") § 8-10.5

1. Eligibility for the Exemption:

Real property (a home) is exempt from property taxes (except special assessments) if it is:

- a. Owned and occupied by a veteran who is totally disabled due to injuries received while serving in the U.S. Armed Forces;
- b. Owned jointly by such a veteran and their spouse, and occupied by one or both of them; or
- c. Owned and occupied by the unmarried widow or widower of such a veteran, as long as they continue to live there.

2. Definition of "Home" for the Purpose of the Exemption:

- a. The whole property when used as a residence by the disabled veteran or their widow/widower.
- b. A house in which no more than one room is rented out to a tenant (unless covered by subsection (d)).
- c. A property being purchased under a recorded agreement (signed before October 1 of the tax year) in which the veteran agrees to pay all taxes while buying it.

3. Conditions for the Exemption:

- a. The veteran's total disability must have been incurred while serving in the military.
- b. The exemption applies only while the veteran remains totally disabled, and proof may be required.
- c. A person may only claim the exemption for one home.
- d. If part of the home is used for business, only the residential part may qualify. No exemption applies to any building or land used for commercial purposes.
- e. A widow or widower may apply even if the veteran never did, as long as they can prove the veteran would have qualified at the time of death.

4. Effective Date of the Exemption:

The exemption will take effect beginning with the next tax payment date, either August 20 or February 20, provided that the claimant has filed with the department, before the applicable payment date, a claim for a disability exemption together with a copy of a certificate of disability issued by a licensed physician on a form prescribed by the department.

5. Moving into Care Facilities:

The exemption continues if the veteran (or qualifying widow/widower) moves into a licensed long-term care facility or adult residential care home in Hawaii, as long as:

- a. The owner designates the adult residential care home or long-term care facility on this form; and
- b. The original home is not rented, leased, or sold during that time the owner is in the care facility.

6. How to File:

- a. A fillable application form is available online at realproperty.honolulu.gov.
- b. Official ID, Marriage Certificate (if applicable), and Death Certificate for deceased veteran (if applicable) are required with the application.
- c. Please submit the completed application form in person or by mail, along with all required documents to any of the Real Property Assessment Division ("RPAD") offices listed below:

Downtown Office: 842 Bethel Street, Basement, Honolulu, HI 96813, or

Kapolei Office: 1000 Ulu'ōhi'a Street, #206, Kapolei, HI 96707

When mailing, use First-Class, Certified, Registered, or Certificate of Mailing. Include a self-addressed, stamped envelope for a receipted copy.

The Social Security number is requested to verify the identity of the claimant. Disclosure is voluntary and will not affect the allowance of the exemption claim; however, failure to provide it may delay the determination of eligibility. If provided, Social Security numbers will be kept confidential and used solely for purposes related to this exemption.

Disclaimer: RPAD provides general information regarding real property tax assessments. RPAD does not provide legal or other professional advice. Individuals with specific inquiries regarding ownership, real property tax law, or the appraisal process are encouraged to consult with an attorney or other qualified professional.





Enter 12-digit Parcel ID

**Claim for Exemption
Homes of Totally Disabled Veterans
ROH § 8-10.5**

I am submitting this claim as the ☐ Veteran ☐ Spouse ☐ Surviving Spouse																	
Totally Disabled Veteran Name		Social Security Number		Date of Birth													
Spouse or Surviving Spouse Name		Social Security Number		Date of Birth													
Veteran Service Entry Date		Discharge Date		Veteran Injury Description													
Site Address/Property Address		Apt. No. (if applicable)		City	State ZIP												
Mailing Address (if different from property address)		Apt. No. (if applicable)		City	State ZIP												
Email Address		Phone Number		Preferred Method of Contact ☐ USPS Mail ☐ Email ☐ Phone													
1. How many owners reside on this parcel? _____ 2. How many living units are located on this parcel? _____ (Note: Your co-op/condo unit is one living unit.) 3. If more than one living unit, provide a plot plan, floor plan or diagram showing the location of each living unit on the parcel, and indicate the number of owners residing in each unit: _____ 4. Is any portion of this parcel or living unit used for income-producing purposes? ☐ No ☐ Yes If yes, what is the square footage used for income-producing purposes? _____ 5. Indicate below the number of days within twelve (12) months for all uses on this parcel. A new claim must be filed if there are any changes to the use of this parcel:																	
<table border="1" style="width:100%; border-collapse: collapse; text-align: center;"> <tr> <td>Owner Occupied</td> <td>Short-Term Rental</td> <td>Long-Term Rental</td> <td>Travel</td> <td>Vacant</td> <td>Other</td> </tr> <tr> <td style="height: 30px;"></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>						Owner Occupied	Short-Term Rental	Long-Term Rental	Travel	Vacant	Other						
Owner Occupied	Short-Term Rental	Long-Term Rental	Travel	Vacant	Other												
6. Do you have a home exemption anywhere else? ☐ No ☐ Yes If yes, what is the home's address and tax map key? _____ 7. Do you live separately from your spouse? ☐ No ☐ Yes ☐ Not Applicable If yes, spouse's name: _____ spouse's address and parcel ID: _____																	
Certification and Acknowledgment																	
I hereby certify that the information provided in this form and the supporting documents is true and accurate to the best of my knowledge. I understand that any false statements may result in the disqualification of the exemption and the imposition of taxes and penalties. I further acknowledge that I have read and followed the instructions for completing this form.																	
_____		_____		_____													
Print Name		Signature		Date													
For Official Use Only																	
For Tax Year: _____		Received By: _____		Allowed: ☐ Disallowed: ☐													
Received / U.S. Postmark: _____																	
Attachments: ☐ VA Certification ☐ Marriage Certification ☐ Death Certification ☐ Plot Plan ☐ Copy of Trust																	